



**Pre-Bid Conference:
KDADS Grant Request for Application (RFA)**

Both RFP's have the same timeline

Request for Proposal Timeline

RFP Implementation	March 20, 2018
Q&A	March 29, 2018
Pre-bid conference	April 12, 2018
Applications due	April 27, 2018
Awards announced	May 28, 2018
Grant start up	July 1, 2018



Planning Grants- Cohort III

April 12, 2018



OVERVIEW

Allows eligible applicants to engage in comprehensive community-based strategic planning that will result in community driven plans to reduce underage drinking and youth marijuana use, shared risk and protective factors and produce sustainable systems change.



INTRODUCTION AND SUMMARY

In 2015, KDADS recognized an opportunity to expand prevention efforts to be more inclusive of mental health promotion, suicide prevention, and problem gambling education and awareness. Multiple factors in the state and nation influenced this change, with two primary goals:

- Integrate behavioral health prevention efforts
- Allocate greater resources to local level, community-driven prevention efforts

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AD ASTRA

INTRODUCTION AND SUMMARY



Kansas Prevention
COLLABORATIVE

CONNECTING | Promotion | Education
COMMUNITIES | Awareness | Advocacy

- This resulted in the formation of the Kansas Prevention Collaborative
- The priority of the SABG and the KPC has a primary objective to help plan, implement, and evaluate activities that prevent and treat substance abuse.
- Integration of other identified priority behavioral health areas.

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INTRODUCTION AND SUMMARY

This initiative will utilize the five steps of the SAMHSA Strategic Prevention Framework. The Strategic Prevention Framework (SPF) is a community-based approach to substance abuse prevention that cuts across existing programs and systems. SPF executes a data-driven, five-step process known to promote youth development, reduce risk-taking behaviors, build assets and resilience, and prevent problem behaviors across the life span.

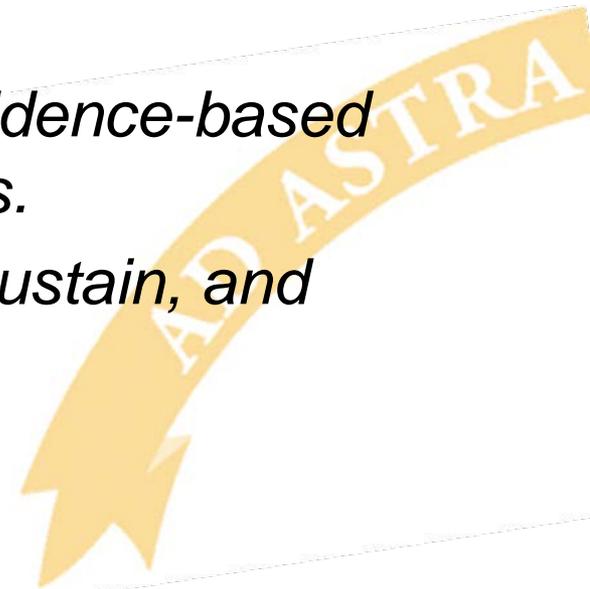


FIVE STEPS OF THE STRATEGIC PREVENTION FRAMEWORK (SPF)



FIVE STEPS OF THE STRATEGIC PREVENTION FRAMEWORK (SPF)

- **Step 1: ASSESSMENT**--*Profile population needs, resources, and readiness to address needs and gaps.*
- **Step 2: CAPACITY BUILDING**--*Mobilize and/or build capacity to address needs.*
- **Step 3: STRATEGIC PLANNING**--*Develop a comprehensive strategic plan.*
- **Step 4: IMPLEMENTATION**--*Implement evidence-based prevention programs, policies, and practices.*
- **Step 5: EVALUATION**--*Monitor, evaluate, sustain, and improve or replace those that fail.*



COLLABORATIVE EFFORTS

Community coalitions that are awarded Planning Grants will be better prepared to apply for, and secure, other state and national resources to support the implementation and evaluation of their comprehensive prevention plans. KDADS and the Kansas Prevention Collaborative will provide communities with support to make the best use and future application of their efforts throughout the Planning Grant phase, to include capacity building and sustainability planning.



12 KEY COMMUNITY SECTORS

- Youth (18 or younger)
- Parents
- Business
- Media
- School
- Youth-serving organization
- Law-enforcement agencies
- Religious or Fraternal Organizations
- Healthcare Professionals
- State, Local or Tribal government entities
- Civic or Volunteer groups
- Other organizations involved in reducing substance abuse



OVERVIEW OF GRANT AWARDS

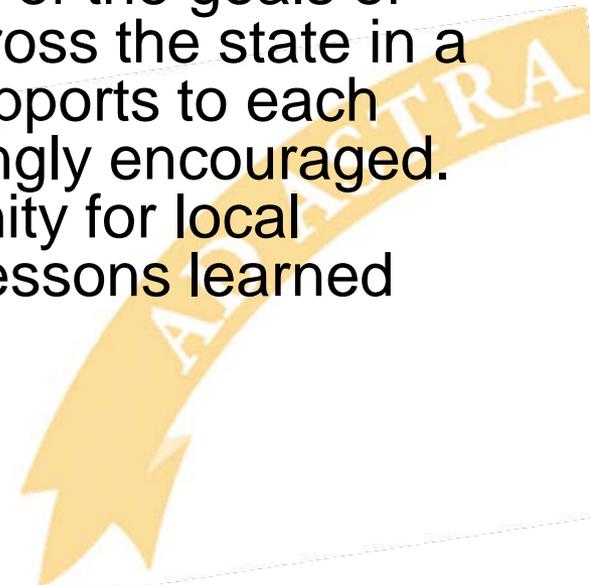
- KDADS will award FOUR planning communities at \$15,050 for one year.
- Grantees who successfully complete the planning phase will be eligible to apply for Implementation grants.



KANSAS PREVENTION COLLABORATIVE SUPPORTS

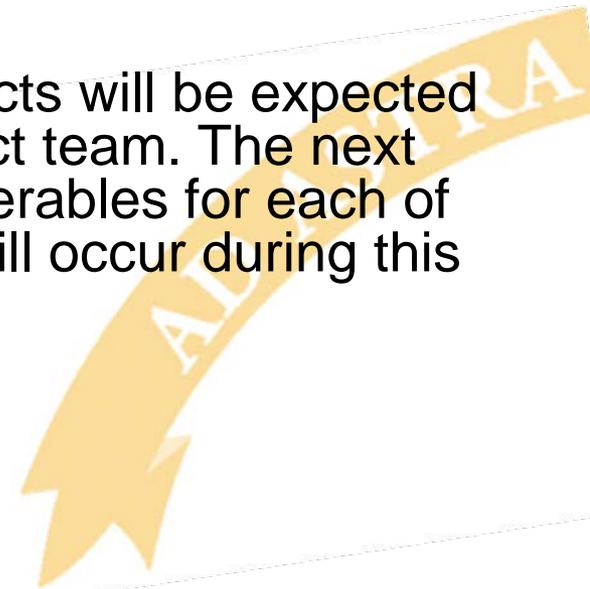
Each grantee will utilize guidance, training, and technical assistance during the phases of the planning process and expedited review and approval of community plans. The KPC will provide training and technical assistance, throughout each of the five steps of the Strategic Prevention Framework.

PreventionWorKS is a statewide prevention coalition lead by members of local community coalitions. One of the goals of PreventionWorKS is to connect coalitions across the state in a way that allows them to be resources and supports to each other. Participation is not mandatory but strongly encouraged. This statewide coalition provides an opportunity for local coalitions to connect, share successes and lessons learned resources and strengthen statewide efforts.



OVERVIEW OF THE 12-MONTH GRANT

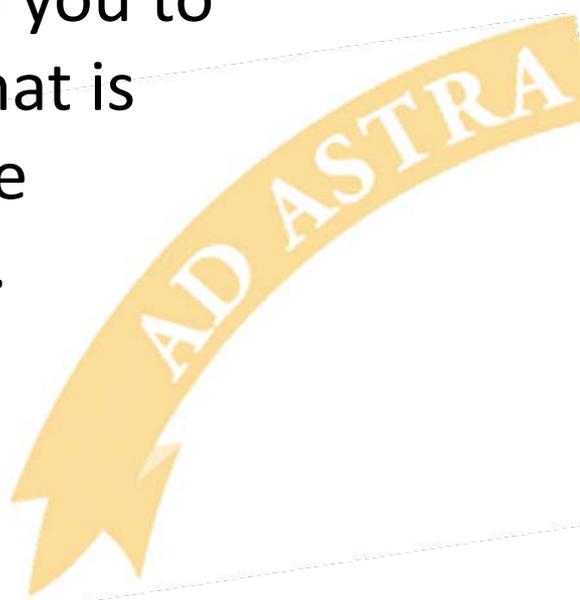
- Once grant awards are announced, the KPC Project Team will work closely with each of the grantees to initiate the community planning process.
- Community mobilizers will be required to participate in centralized learning events with other grantees and the KPC project team. In addition, technical assistance will be provided throughout the process.
- Community plans and supporting planning products will be expected to be completed and approved by the KPC project team. The next slide identifies required milestones and key deliverables for each of the Strategic Prevention Framework steps that will occur during this planning grant phase of the SPF process.



GRANT DELIVERABLES/KEY PRODUCTS

- Step One- Assessment
- Step Two- Capacity
- Step Three- Planning
- Step Five- Evaluation

You will only focus on Steps-1,2,3,& 5 in the planning phase. The KPC will work with you to provide training and templates over what is expected. Weekly documentation in the Community Check Box will be required.

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GRANT DELIVERABLES/KEY PRODUCTS

The planning grant will involve a local needs assessment using state and local data (Step One), building capacity through identification and recruiting new participants to the planning process (Step Two), the planning process itself (Step Three), and planning for participation in the statewide evaluation process (Step Five).

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ADASTRA

TRAINING/TECHNICAL ASSISTANCE SUPPORTS

Each community coalition will receive substantial support from the KPC to be successful.

- KDADS team member that will provide compliance and financial assistance.
- Greenbush team member that will support data collection and survey outcomes.
- DCCCA team member that will provide technical and training assistance.
- KU team member that will provide Community Checkbox training and support.
- WSU team member that will provide training support and communication.

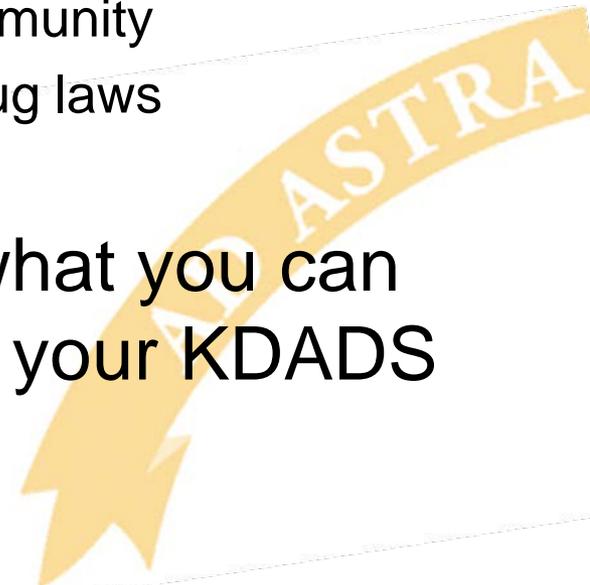


ALLOWABLE USES OF FUNDS

This funding is for prevention services which are intended to prevent or reduce the incidence of targeted problem behaviors (e.g. underage drinking or marijuana use).

- Funding may not be utilized to:
- Purchase food
- Fund political advertisements or costs associated with lobbying
- Solely promote an agency, coalition, and/or community
- Fund the enforcement of alcohol, tobacco, or drug laws

If at any time you are unclear as to what you can spend your funds on, please contact your KDADS liaison.



ELIGIBILITY

KDADS invites applications from private, nonprofit and/or community organizations.

Eligible applicants and fiscal agents represent community coalitions and may include local government agencies, schools, public universities and colleges, private and/or or not-for-profit 501(c)(3) organizations based in the targeted community. Community coalitions shall be defined as a multiple sector partnership, mobilized at the local level to make their communities safer, healthier, and drug-free. Effective community coalitions possess a stable and effective organizational structure with clearly defined roles, responsibilities, and community coalitions may include multiple geographic areas or school district boundaries that are efficiently and effectively able to work together (e.g., a rural, multi-county partnership).



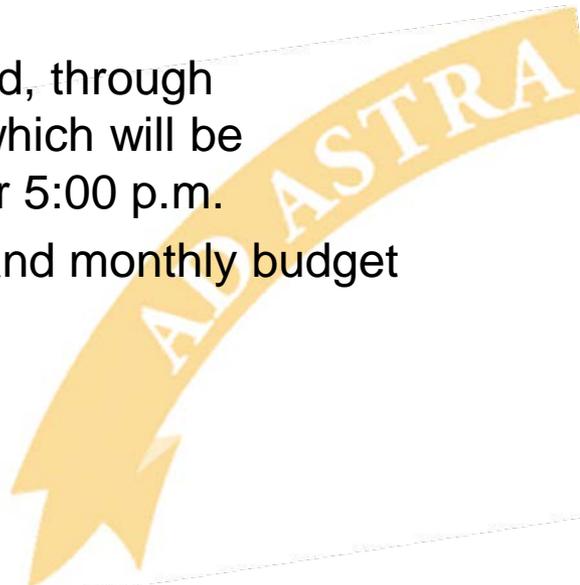
OUTCOMES/GOAL(S)

Reduce and prevent substance abuse in identified communities and enrich prevention efforts across the state through the implementation and sustainability of effective, culturally competent prevention strategies.



DELIVERABLES AND REPORTING

- Grantees will be required to collect and report relevant National Outcome Measures (NOMs).
- To facilitate the State's compliance with federal and community level evaluation requirements, grantees will participate in the Kansas Communities That Care (KCTC) Student Survey and achieve a 60% participation rate.
- Community coalitions will be expected to execute a Memorandum of Understanding with the school district in the area to be served, demonstrating an agreed upon plan for administration of the KCTC Student Survey.
- Grantees will also participate in evaluation, as directed, through documentation in the Community Checkbox system which will be submitted weekly on Fridays at the end of business or 5:00 p.m.
- Grantees will be required to submit regular program and monthly budget reports as specified in the Notification of Award.

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ADA STRA

PROPOSAL PROCESS

How to Apply

- Applications should be submitted electronically by **5:00 p.m. CST on April 27, 2018**. Applicants are required to submit one electronic copy to the KDADS prevention mailbox (KDADS.Prevention@ks.gov)
- The application must be arranged in the order indicated in the “Application Checklist”.
- Applications must include all the components described in this section. Failure to submit an application that contains all of the specified information may negatively affect the scoring of the application.

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AD ASTRA

PROPOSAL PROCESS

Applicant Information & Required Documentation (5 points)

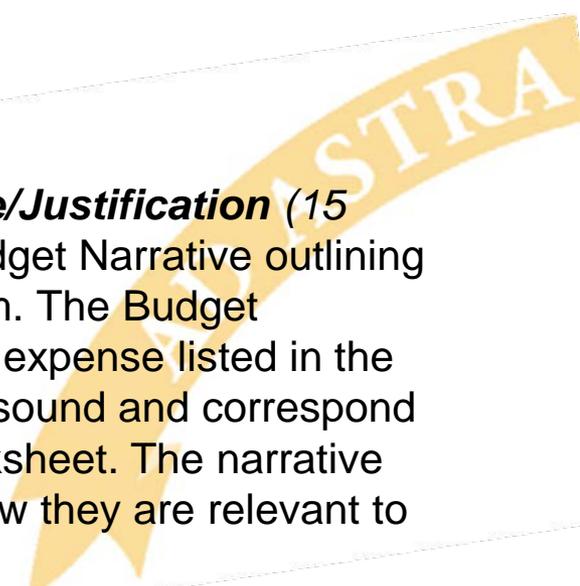
Complete the Applicant Information Page (Attachment A). This is a standard form used for submission of proposals and related information. The Application page (attachment A) must be signed by an official authorized to sign. Applicant should also submit 501(c)(3) Verification as appropriate and a list of board members

Program Narrative Application (80 points)

The program narrative must include the following sections:

- Community Description (20 points)
- Community Capacity for Collaboration and Planning (20 points)
- Cultural Competency (20 points)
- Organizational Description (20 points)

Budget Detail Worksheet (Attachment B) and Budget Narrative/Justification (15 points) Applicants must submit a Budget Detail Worksheet and Budget Narrative outlining how grant funds will be used to support and implement the program. The Budget Narrative should thoroughly and clearly describe every category of expense listed in the Budget Detail Worksheet. The narrative should be mathematically sound and correspond with the information and figures provided in the Budget Detail Worksheet. The narrative should explain how all costs were estimated and calculated and how they are relevant to the completion of the proposed project.



PROPOSAL PROCESS

To obtain a Tax Clearance Certificate, you must: *(this can take up to 24 hours)*

- Go to <http://www.ksrevenue.org/taxclearance.html> to request a Tax Clearance Certificate
- Return to the website the following working day to see if KDOR will issue the certificate
- If issued an official certificate, print it and attach it to your signed renewal document
- If denied a certificate, engage KDOR in a discussion about why a certificate wasn't issued



REVIEW AND SELECTION PROCESS

Applications will be evaluated according to the demonstrable capacity of the community coalition to create and implement a plan that produces community change. The community coalition must articulate its understanding of the challenges posed in addressing community-level factors related to underage drinking and/or marijuana use as well as shared risk and protective factors. The quality and strength of the application narrative will also be considered.

Awards will be announced by May 28, 2018.



TRAINING DATES TIMELINE

KPCCI Planning - Cohort 3 Grantees

Training Event	Date	Time	Location
Orientation	July 12, 2018	10:00-11:30	Webinar
Community Mobilization	July 24, 2018	10:00-11:30	Webinar
Assessment and Capacity Building Training	August 9-10, 2018	TBD	TBD
Planning, Implementation and Evaluation	November 13-14, 2018	TBD	TBD
Environmental Strategies, including It Matters	January 10, 2019	10:00-12:00	Webinar
Sustainability and Cultural Competency	February 14, 2019	10:00-11:30	Webinar
Community Check Box Training (TUESDAYS following each training)	August 14, 2018	10:00-12:00	Webinar
	November 27, 2018	10:00-12:00	Webinar
	January 15, 2019	10:00-12:00	Webinar
	February 19, 2019	10:00-12:00	Webinar



Implementation Cohort II Grant



OVERVIEW

This initiative is intended to reduce and prevent substance abuse in identified communities and enrich prevention efforts across the state.



OVERVIEW OF GRANT AWARDS

- KDADS will award four, three-year implementation grants for cohort II
- Grantees will be required to have a 10% match in year two, and a 20% match in year three.
- Funding is contingent upon the community's progress and compliance with grant terms.

OVERVIEW OF GRANT AWARDS

- Communities will implement approved strategic plans and carry out individualized implementation action plans with fidelity.
- Communities will utilize all steps of the SPF to decrease underage drinking, binge drinking, suicide, tobacco and other drugs.



GRANT DELIVERABLES/KEY PRODUCTS

- On-going assessment of local level underage drinking prevalence
- Creation and continuation of partnerships
- Implementation of capacity development plan
- Implementation of approved strategies with fidelity
- Collection of process data
- Review effectiveness of programs and practices
- Maintain accountability for both fiscal and programmatic deliverables
- Weekly documentation in the Community Check Box will be required

TRAINING/TECHNICAL ASSISTANCE SUPPORTS

Each community coalition will receive substantial support from the KPC to be successful.

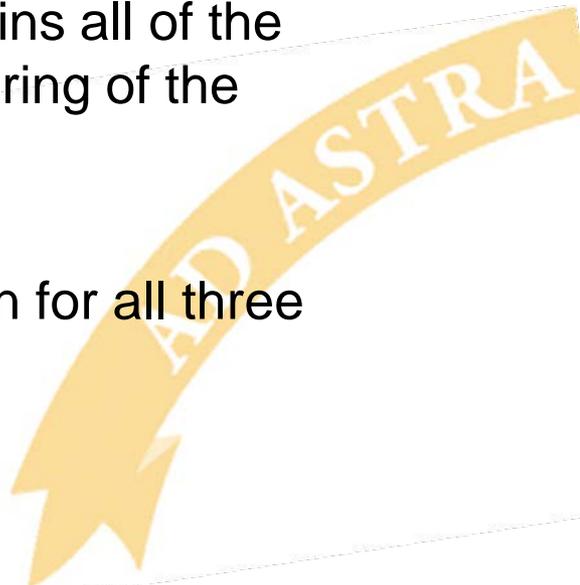
- KDADS team member that will provide compliance and financial assistance.
- Greenbush team member that will support data collection and survey outcomes.
- DCCCA team member that will provide technical and training assistance.
- KU team member that will provide Community Checkbox training and support.
- WSU team member that will provide training support and communication.



PROPOSAL PROCESS

How to Apply

- Applications should be submitted electronically by **5:00 p.m. CST on April 27, 2018**. Applicants are required to submit one electronic copy to the KDADS prevention mailbox (KDADS.Prevention@ks.gov)
- The application must be arranged in the order indicated in the “Application Checklist”.
- Applications must include all the components described in this section. Failure to submit an application that contains all of the specified information may negatively affect the scoring of the application.
- NOTE: You will be required to submit a budget plan for all three years.



PROPOSAL PROCESS

Applicant Information & Required Documentation (5 points)

Complete the Applicant Information Page (Attachment A). This is a standard form used for submission of proposals and related information. The Application page (attachment A) must be signed by an official authorized to sign. Applicant should also submit 501(c)(3) Verification as appropriate and a list of board members

Program Narrative Application (80 points)

The program narrative must include the following sections:

- Community Description (*10 points*)
- Community Capacity for Collaboration and Planning (*45 points*)
- Cultural Competency (*15 points*)
- Organizational Description (*10 points*)

Budget Detail Worksheet (Attachment B) and Budget Narrative/Justification (*15 points*) Applicants must submit a Budget Detail Worksheet and Budget Narrative outlining how grant funds will be used to support and implement the program. The Budget Narrative should thoroughly and clearly describe every category of expense listed in the Budget Detail Worksheet. The narrative should be mathematically sound and correspond with the information and figures provided in the Budget Detail Worksheet. The narrative should explain how all costs were estimated and calculated and how they are relevant to the completion of the proposed project.

PROPOSAL PROCESS

Budget Justification – 3 attachments, B, C, D

Year Two- Attachment C- will require you to plan for 10% Community Match

Year Three- Attachment D- will require you to plan for 20% Community Match

Due to KDADS.prevention@ks.gov by 5 p.m. April 27, 2018

<https://www.kdads.ks.gov/provider-home/providers/bhs-funding-opportunities>



TRAINING TIMELINE

KPCCI Implementation and PFS 2015 Grantees

Training Event	Date	Time	Location
Fidelity Webinar	July 10, 2018	10:00-11:30	Webinar
Community Check Box Training	July 31, 2018	10:00-12:00	Webinar
Using Data for Evaluation (Sense-making)	September 4-5, 2018	TBD	TBD
Sustainability and Cultural Competency	February 14, 2019	10:00-11:30	Webinar
Implementation Grantee Presentations	April 3-4, 2019	TBD	TBD
	April 11-12, 2019	TBD	TBD
Onsite Training	TBD	TBD	TBD



Q&A

Q. Is there a format or form to the RFA for Kansas Prevention Collaborative-Community Initiative (KPCCI) announced March 23, 2018 from KDADS?

A. Yes there is a format described in the RFA itself, which can be found online at: <https://www.kdads.ks.gov/provider-home/providers/bhs-funding-opportunities>. The RFA includes a checklist for applicants to follow when applying and the required applicant's forms are attached to it.

Q. I just want to clarify that the application date for the grant is April 27, 2018 as stated on page 3 of the application. I am asking because on page 11 of the application it says the due date is April 1, 2018.

A. The application due date is **April 27th, 2018**. Page 11's due date is in error.

AD ASIA

Q&A

Q. I'm curious, is there grant money available to schools who participate in the CTC survey--to possibly purchase a curriculum, or other teaching materials?

A. KPCCI grants are available to community coalitions which include schools as members of the coalition and implementation funds may be used by funded coalitions to purchase evidence-based prevention curriculum or materials for use by schools.

Q. Our coalition has not received funding through KDADS prevention funding for the past 20 months. I submitted the last application for planning not implementation. Originally, we had been funded through Mirror Inc out of Wichita. I do not want to make the same mistake twice, should be submit our application under planning or implementation? Many of our original coalition members are no longer in the community, but we have continued to be active in prevention work through our Live Well Leavenworth, Project LEAD coalition and working with the Leavenworth Suicide Prevention coalition.

A. If a coalition has received a KPCCI planning grant in a past cohort, then that coalition is still eligible to apply for an implementation grant. If a KPCCI coalition has not received a planning grant in a past cohort, then the coalition is eligible to apply for a planning grant. Any of the coalitions mentioned as being involved in the community may apply for a planning grant if they have not had one in the past. The coalitions could also combine efforts and apply together for a planning grant.

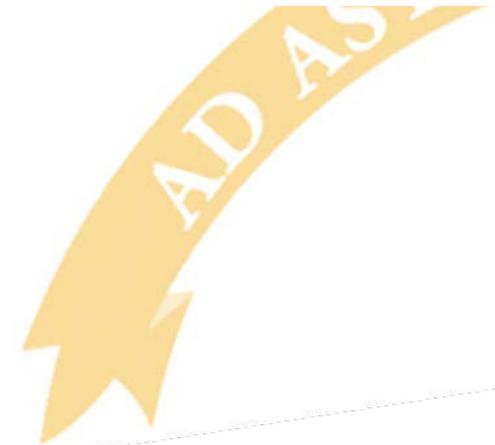


Q&A

A. The pre-bid conference will be held in Topeka on April 12th at 3pm. It will be possible to participate in the pre-bid conference remotely additional instructions for attending the pre-bid conference will be released next week.

Q. How much money is available in the 2nd and 3rd years for implementation of the planning grants?

A. The KPCCI -Planning Cohort III is a 1-year grant. A community that has received a planning grant may apply the following year for a 3-year KPCCI -Implementation grant. Years 2 and 3 of the KPCCI implementation grant require a 10% and 20% local match. When combined with the local match requirement the funds available for each of year of the KPCCI -Implementation Cohort III grant will be \$50,166.50. A chart listing these amounts by year can be found on page 6 of the Implementation grant.





THANK
YOU